



SAFETY MEETING MINUTES

The record for this safety meeting must be kept for one year.

Review accident/near miss reports to determine if causes were identified and corrected

1 student slip and fall, 1 employee seizure, 1 employee fall, 1 employee knee injury, 2 student needle sticks

Meeting date: 01/23/18	Meeting start time: 2:05 p.m.	Meeting end time: 2:40 p.m.
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Suggested updates to our Accident Prevention Program

N/A

Other

To Do List:	Assigned to:	Due:
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Minutes written by Lisa Beach		Meeting leader (signature) <i>Lisa Beach</i>
Date next meeting 02/27/18	Start time 2:00 p.m.	Location Building 19, Room 107

Additional attendance, members absent, guests (from front) or other notes: