



**Special Board of Trustees Meeting
Building 3, Rotunda and via Zoom**

Wednesday, May 10, 2023

Study Session: Cancelled
Regular Meeting: 4:00-5:50 p.m.

Regular Meeting Minutes

Call to Order: Chair Phillips called the Board of Trustees Study Session for Clover Park Technical College (CPTC) to order on May 10, 2023, at 4:04 p.m.

Board of Trustees Present:

Jesus Villegas Rivera
Alice Phillips, Chair
Eli Taylor – On-Line
Carol Mitchell

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth – On-Line

Excused Absences:

Tong Zhu, Vice Chair

Executive Team:

Dean Kelly, Int. VP, Student Success
Iesha Valencia, Associate VP for Equity, Diversity, and Inclusion
Samantha Dana, Associate VP, Institutional Effectiveness

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Mitchell and seconded by Trustee Villegas Rivera. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting held on April 12, 2023, as presented, was made by Trustee Mitchell and seconded by Trustee VR. Motion was approved unanimously.

President's Report

Acknowledgements

Dr. Loveday announced that this is the last board meeting for Janet Holm, exec director of the CPTC Foundation as she will be retiring.

This is also the last board meeting for Kirk Walker, chief Human Resource Director as he has accepted a new position in southwest Texas.

2023 Career Conference

The Career Conference was held on campus today for the first time in three years. Dr. Loveday commended the work of Deysi Martinez for her leadership in organizing the event and expressed appreciation for work that occurred across the college to make this an informative and valuable experience for regional students. Over 2000 students from 30 different schools attended, including the entire population of Lochburn middle school. Many staff and faculty were involved in giving students an opportunity to see options for their future education in person. The event also included many employers.

Strategic Plan Update

Dr. Loveday noted that the Strategic plan had been updated to include a new element. The Strategic Goals were expanded to CARES, adding sustainability as a fifth element. This more accurately reflects our work here. The Board will have the opportunity to approve this update at next meeting of Board.

Miscellaneous

All WA Academic Scholars

Dr. Loveday attended the awards ceremony for the All Washington Team. This event honors top academic scholars from all 34 of Washington's community and technical colleges. This year we had three. One of these was Laurel Behrend, who graduated from CPTC's Non-Destructive Testing Program. She also went on to be selected to be honored on a national level as one of Washington's top three scholars. She currently works for the Merrick Group testing nuclear plant components for flaws.

The two other honorees were: Patrina Sweet – a graduate from nursing program. She is now enrolled in the BSN at George Washington University, where she will study to be a neonatal intensive care nurse; and Melissa Gitchel-Compton – a graduate from our surg tech program, currently working in a local medical facility assisting with surgeries.

June Events

- *MOSAIC Milestones*

This event is an opportunity for students to receive identity stoles for those participating in commencement. It will be held June 5th at 6:00 p.m. in the McGavick Center.

- *Commencement*

Commencement 2023 will be held at the Tacoma Dome. It will start at 6:30 p.m. on Wednesday, June 7th. Board members should arrive by 5:00 p.m.

- *Board Retreat*

The annual Board Retreat will be held Friday, June 9th, from 8:30 a.m. to 5:00 p.m. It will be held in building 17, room 260.

- *Next Board Meeting*

The next Board meeting will be June 14, 2023 at 4:00 p.m. with a study session beginning at 3:00 p.m.

College Reports or Highlights

ASG Report (Tab 2)

Jessica Wallace, Director of Student Life, provided the ASG report. Highlights for the past month included the following:

- Happy Hour – This was an alcohol safety and awareness event which included mocktails, snacks, games, and karaoke.
- Employer Engagement Fair – This event was held today with over 50 employers were present, and 10 students were offered jobs on the spot.
- Student advocacy – requests for funding from the S&A budget be collected and those over \$10,000 will present directly to the committee this Friday, followed by deliberation and allocation on Saturday. ASG will present the proposed budget to the Board of Trustees at their June meeting for final approval.

Instruction Report – New Nursing Model (Tab 3)

Tiffany Smith-Fromm – Dean of Instruction for Nursing Programs

Ms. Smith-Fromm provided a presentation describing recent nursing updates. The updates started with a revision of the program’s mission and vision to align better with college’s core abilities goals.

Practical Nursing has created a more equitable pathway, reducing the required nursing credits to 42. This also makes a better fit with financial aid rules. Simulations and clinicals will be included in all three quarters of the new program. The changes have been completely approved, and the program is anticipating 60 students each in next year’s fall and spring quarters. This is an increase from the previous average of 40 students per quarter.

The LPN to RN program, which was discontinued a couple of years ago, and has been approved for reinstatement. The program is designed to be part time evenings and weekends so that LPNs who are currently working in the industry can enroll. The new five quarter program is very popular. Applications will open July 5, 2023.

Trustee Phillips commented regarding how important these programs are for the community and was thrilled to see these improvements.

Trustee Mitchell inquired about prerequisites. Ms. Smith-Fromm noted that with the changes a CNA is no longer required because that was found to be a barrier to enrollment. She also noted that care-givers at all levels are currently highly sought after by medical facilities in the area.

Chair’s Report

Trustee Phillips noted that she is looking forward to commencement.

She will be retiring from her current employer at the end of the month and is planning on devoting more time to the college.

Board Reports and/or Remarks

Trustee Mitchell congratulated both Janet Holm and Kirk Walker.

She noted that Palmer Scholars will be holding an event 5/16 at 4:00 p.m. at the Silver Cloud Point Rustin.

She is looking forward to graduation as her granddaughter will be among the students graduating. She noted that her granddaughter was accepted to all of the four year colleges to which she applied. She believes this speaks well of the quality of education offered at CPTC.

She also noted that 6/13 at 5:00 p.m. Hannibal Johnson will be speaking at the Washington State History Museum in Tacoma and will be the keynote speaker at the Freedom Summer symposium at the University of Puget Sound 6/14 at 9:00 a.m. Mr. Johnson is an expert on Black Wall Street and the massacre that occurred there in 1921.

Trustee Villegas Rivera volunteered to help with the land acknowledgement at commencement and is excited to see the advancement of our students.

Trustee Taylor thanked to faculty and staff for their hard work

Public Comments

There were no public comments.

New Business

There was no new business.

Executive Session

At 4:55 p.m., Chair Phillips stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for the purpose of reviewing labor issues which are exempt from the Open Public Meetings Act.

Chair Phillips reconvened the Regular Meeting at 5:48 p.m. and stated that there were no action items as a result of Executive Session.

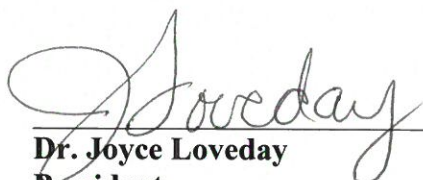
Next Meeting

Wednesday, June 12, 2023, details to follow.

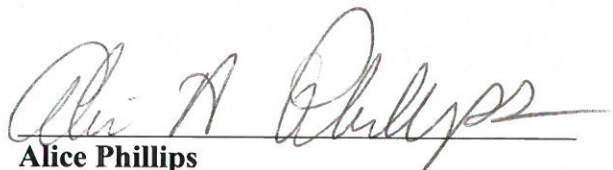
Adjournment

MOTION:

Motion to adjourn the meeting at 5:49 p.m. was made by Trustee Mitchell, and seconded by Trustee Villegas Rivera. The motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Alice Phillips
Chair, Board of Trustees
College District Twenty-Nine