

**Clover Park Technical College**

**All Hazard (Safety Committee) Meeting Minutes**

Meeting Date/Start and End Time: 1400 pm – 1500

In Person: Building 17 Room 260

October 24, 2023

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| Chris Kroiss(P) | Bekki Haggerty | J. Whipple | Dean Kelly |
| Rosalinda Gonzalez-Yoxtheimer(P) | Tula Mollas | Pearl DeSure | Jaya Rose |
| Chris Ridler(P) | Julie Watts | Kurt Freeman | Melissa Siedlicki |
| Michelle Hillesland(P) | Lili Cutler | Sheli Sledge(P) | Alix Nunke |
| Hannah PreCour | Greg Doyon | John Moyer |  |

(P)-in person

**Review of the Accidents/Incidents from the last month**-4

**Specific Safety Issues:**

**-**SHAKE OUT: points that were brought up after the event:

-not everyone knows who their building captain is. Solution: Update list and email list.

-problem with the armed doors in building 15. Solution: Kroiss will meet and assist.

-Know where the First Aid Stations are located at.

**Main Topic**: Review of Safety Survey

**(We will attach a copy of the Safety Survey at our next meeting)**

Update from previous month on:

**Question 7: I know who in my agency to contact for an ergonomics assessment (where I work in a cubicle, a lab or the field).**

Alix Nunke from HR was at our All Hazard meeting giving us insight on this question.

Our representative in HR that is in charge of ergonomics: Amy Ehlers

HR can:

- assess and redesign your workstation.

- order Ergonomic keyboards and mice

(CONCERN BROUGHT UP: TIMELINE ON REQUESTS)

Newsletter was recommended for getting information out to our faculty and staff.

Question 8 and 9 topics today:

**Question 8: I am encouraged to enroll in safety and health training.**

It was brought up that the terminology used might be miss construed.

We have training located on our website under Intranet: Safe Colleges, DES, getinclusive, and DEI.

**Question 9: Is there any safety training you need or want?**

Ideas of on hands training was raised: fire extinguisher training-active shooter training-1st Aide CPR

Next month discussion, questions 16 and 17.

**Question 16: I understand my role and my shared responsibility in relation to workplace health and safety.**

**Question 17: Inspections for safety hazards are conducted regularly in my workplace.**

Next meeting: 11/28/2023 at 2:00

hybrid: building 17 room 260 and on Zoom

Prepared by: Rosalinda Gonzalez-Yoxtheimer